



INTERORIENT MARITIME ENTERPRISES, INC.

MANILA, PHILIPPINES – CREW RECRUITMENT AGENCY
POEA LICENSE NO 009-SB-062215-R-PA-MLC

IN-HOUSE TRAINING PROGRAMS

- 1. PRE-DEPARTURE ISM TRAINING**
- 2. PRE-DEPARTURE SMS-COMPANY POLICIES FAMILIARIZATION**
- 3. FAMILIARIZATION ON ANTI-PIRACY**

We hereby wish to bring to the kind attention of all our Principals that in order to upgrade our seamen standards, knowledge and response as regards Safety, Security, Environmental Protection and Compliance with the International regulations, we are currently running the above In-house Training Programs.

In brief, the following courses and subject are offered during the Trainings:

I.S.M

- (a) Articles of ISM Code
- (b) ISM Code Implementation, Certification of Ships & Companies, Periodical Verification as regards compliance with the Code, Internal & External Audits, Corrective & Preventive action, Response to non-conformities, Port State Control Authority & Detentions

SMS-COMPANY POLICIES

- (a) Reasons for the SMS Training
- (b) Vision Statement
- (c) Health, Quality, Safety and Environment Policy (per principal)
- (d) Mission Statement of the Principals
- (e) Drug and Alcohol Policy
- (f) The safety management system
- (g) Safety Awareness
- (h) Personnel Safety Instruction
- (i) Duties and Responsibilities

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*** Understanding the Laws, Regulations, Code and Legislation

ANTI-PIRACY FAMILIARIZATION

- (a) Introduction to Piracy
- (b) Background of Piracy in the Gulf of Aden and off the Coast of Somalia
- (c) Anti-Piracy Awareness Objectives
- (d) Best Management Practices and the Concerned International Industry Representatives
- (e) Planning and Operational practices
- (f) Typical Attack Profile of Pirates
- (g) The Recommended Best Management Practices
- (h) Prior Transit to the High Risk Areas
- (i) General Planning

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- (j) Company Planning
- (k) Ship Master Planning
- (l) Group Transit
- (m) Voyage Planning
- (n) Defensive Measures
- (o) In Transit Operations
- (p) If attacked/boarded by Pirates
- (q) Survival Consideration
- (r) Solution and Recommendation Combating Piracy
- (s) Authority References

General Notes

- a. Our efforts in operating and maintaining the above Trainings have born fruits over the time that these courses were diligently and effectively offered to our Seamen. Encouraging and positive comments have been received from both directions, Principals and Seamen.
- b. Booklets related to ISM and Safety, Security Awareness have been printed and are offered to all our seamen for free, enabling them to consult and study same even after they have completed our in-house Trainings and especially when they are on board and face the real facts and shipboard conditions.
- c. The forms of conducting the above Trainings contain;
 - i. Lectures
 - ii. Power Point Presentation
 - iii. Film Presentation
 - iv. Paper Materials
- d. All seamen, Officers and Ratings are required after attending the respective Trainings to undergo written and oral examinations in order to be assessed whether they were able to digest well the respective courses and to be identified the areas of weaknesses. After their successful examinations, they are issued respective certificates. Those failing, they are required to attend again the Training and be re-assessed, ensuring that they have adequately digested all useful information.
- e. Our purpose of conducting these Trainings has as Target:
 - i. Our Principals to operate their ships with really qualified officers and Ratings
 - ii. To be enhanced the shipboard Safety for the benefit of all involved Parties
 - iii. The ships to run on the least possible problems and the crew safety, familiarization and trainings to be up to the International Standards and Requirements

We welcome any of our Principals to express their comments an/or recommendations in improving and further enhancing this effort.
